

THE WOODLANDS TOWNSHIP

BOARD OF DIRECTORS

WORKSHOP MEETING

JUNE 16, 2011

MINUTES

THE STATE OF TEXAS §

COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in regular session, open to the public, on June 16, 2011, posted to begin at 7:30 a.m. The workshop session was held in a meeting room at the Office of The Woodlands Township, Board Chambers, 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas, within the boundaries of The Woodlands Township.

DIRECTORS PRESENT: Chairman Bruce Tough, Vice Chairman Lloyd Matthews, Secretary Claude Hunter, Treasurer Ed Robb, Director Nelda Blair, Director Tom Campbell, and Director Peggy Hausman

DIRECTORS ABSENT: None

STAFF/ADVISORS: Don Norrell, President/General Manager, John Powers, Assistant General Manager Community Services, Monique Sharp, Assistant General Manager of Finance & Administration, Fire Chief Alan Benson, Susan Welbes, Director of Human Resources, Nick Wolda, Director of Community Relations/CVB President, Miles McKinney, Legislative Affairs & Transportation Manager, Karen Dempsey, Management Analyst, Mary Connell, Manager of Community Relations, Mike Page and Bret Strong, Legal Counsel

Pledge of Allegiance:

Chairman Tough invited all in attendance to recite the Pledge of Allegiance to the United States flag and Texas State flag.

Call to Order:

Chairman Tough called the workshop session to order at 7:30 a.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouses of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 10001 Woodloch Forest Drive, Suite 600, The Woodlands, Texas. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

Board of Directors
Workshop Meeting
June 16, 2011

Consider and act upon adoption of the meeting agenda:

Chairman Tough called for a motion and second to adopt the agenda.

MOTION: Motion as stated by Secretary Hunter; second by Director Blair

MOTION: Motion by Director Campbell to amend the agenda order by deferring Consent Agenda items until after presentation of the Briefing Items; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

Recognize Public Officials:

Chairman Tough recognized the following public officials:

- **Don Stockton**-CISD Superintendent
- **Dr. Ann Snyder**-Past President of CISD Board of Directors; President/CEO of Interfaith of The Woodlands
- **Deborah Sargeant**-Chairman, Development Standards Committee (DSC)
- **Ken Parker**-DSC member
- **Mike Bass**-DSC member
- **Chris Florack**-DSC member

The Public Official's Sign-In Sheet is attached hereto as Exhibit "A".

Public Comment:

The following individuals addressed the Board:

- **Alan B. Berkowitz**-columbarium (item #8); candidate for seat on DSC (item #15)
- **Henrietta Riddiford**-columbarium (item #8)
- **Matthew Riddiford**-columbarium (item #8)
- **John Guidry**-DSC candidate (item #15)
- **Deborah Sargeant**-DSC candidate (item #15)
- **Carol D. Fritsche**-columbarium (item #8)
- **Alan Fritsche**-columbarium (item #8)
- **Mike Bass**-DSC candidate (item #15)
- **Chris Florack**-DSC candidate (item #15)
- **Merrilee Brown**-DSC candidate (item #15)
- **Ken Parker**-DSC candidate (item #15)

The Public Comment Roster is attached hereto as Exhibit "B".

Recognize The Woodlands High School Lady Highlanders Varsity Softball Team:

Chairman Tough recognized Greg Colschen, Principal of The Woodlands High School who provided opening comments and then introduced Richard Jorgensen, The Woodlands High School Lady Highlanders Varsity Softball Team. Coach Jorgensen introduced Assistant Coach, Tim Borths and members of the 2011 Texas State 5A Softball Champions team.

Chairman Tough then proclaimed June 13, 2011 as "The Woodlands High School Lady Highlanders Day" in honor of the team's many accomplishments.

MOTION: Motion by Secretary Hunter to approve the proclamation; second by Vice Chairman Matthews

VOTE:

Ayes: Chairman Tough
Vice Chairman Matthews
Secretary Hunter
Treasurer Robb
Director Blair
Director Campbell
Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

A proclamation honoring The Woodlands High School Lady Highlanders as the 2011 Texas State 5A Softball Champions is attached hereto as Exhibit "C".

Note: The following items were taken out of order:

Receive and consider a presentation regarding Christ Church United Methodist columbarium; (Briefing Item #8);

The following members of the public made presentations to the Board regarding the Christ Church United Methodist columbarium:

- Carol Fritsche
- Alan Fritsche
- Alan Berkowitz
- Matthew Riddiford
- Henrietta Riddiford

Following the presentations, Chairman Tough called on Don Norrell to provide additional information on this item. Mr. Norrell referred the Board to a handout with answers to questions that had been submitted to Township staff by Director Hausman on May 26, 2011 regarding the action taken by the DSC on the Christ Church columbarium application. John Powers and legal counsel, Bret Strong were also called on to provide additional clarification on this item. This item was for information sharing only.

At 9:00 a.m., the Board took a brief recess and then reconvened in Public Session at 9:05 a.m.

Receive, consider and act upon appointments to the Development Standards Committee (DSC) (Potential Regular Agenda Item #15);

John Powers presented background information on this item with a recommendation that the Board appoint four members from applications received and approve the appointments of the three candidates selected by The Woodlands Land Development Company to the Development Standards Committee for one year terms beginning July 1, 2011.

Following Mr. Powers' presentation, Chairman Tough called on candidates who wished to address the Board regarding their qualifications to serve on the Development Standards Committee. The following individuals made presentations:

- John Guidry
- Deborah Sargeant
- Mike Bass
- Chris Florack
- Merrilee Brown
- Ken Parker
- Alan Berkowitz
- Secretary Hunter spoke on behalf of Herman Weindel

Chairman Tough thanked the candidates for their interest in serving on the DSC. Board discussion followed. This item will be brought forward to the June 22, 2011 regular Board meeting for consideration and action under the Regular Agenda.

Receive and consider a debriefing regarding the Memorial Hermann Ironman Texas event hosted in The Woodlands on May 21, 2011 (Briefing Item #10);

Nick Wolda provided opening remarks and then introduced Scott Langen, race director for the 2011 Memorial Hermann Ironman Texas event. Mr. Langen presented an Ironman produced video of the 2011 Ironman Texas event. A volunteer video was also produced and will be presented at the June 22, 2011 regular Board meeting.

John Powers then provided a handout to the Board containing statistical information that was gathered on the Memorial Hermann Ironman Texas event. Board discussion followed.

Handout material is attached hereto as Exhibit "D".

Receive and consider a presentation from David Gottlieb regarding a survey conducted by the Waterway Arts Council (Briefing Item #9);

Chairman Tough called on David Gottlieb, Director of The Woodlands Waterway Arts Council to make a presentation. Mr. Gottlieb thanked the Board for its support and then summarized survey results taken during the 2011 Woodlands Waterway Arts Festival. Mr. Gottlieb also touched upon some of the outreach programs the Waterway Arts Council has been involved with over the last several years.

Additionally, Mr. Gottlieb discussed the development of an Advisory Committee consisting of twelve members from the community whose role would be to provide guidance to what can be done to enhance the arts, cultural activities and education in the area. Mr. Gottlieb expressed that The Woodlands Waterway Arts Council would welcome a representative from The Woodlands Township Board on the Advisory Committee and asked that the Board consider this request.

needs to establish policies that allow both the minority and majority an opportunity to be heard on matters that come before the Board with follow-up discussion before a vote is taken.

Chairman Tough then called on Mike Page, legal counsel, to speak on the subject of Roberts Rules of Order. Mr. Page commented that the Board adheres to the general principles of Robert's Rules, but that there has never been any formal adoption of Robert's Rules.

Additional Board discussion followed. This item will be brought forward to the June 22, 2011 regular Board meeting for consideration and action under the Regular Agenda.

CLOSED MEETING (if applicable):

Recess at 11:50 a.m. to Executive Session to discuss matters relating to real property pursuant to §551.072, Texas Government Code; deliberation of economic development negotiations pursuant to §551.087, Texas Government Code; discuss personnel matters pursuant to §551.074, Texas Government Code; and to consult with The Woodlands Township's attorney concerning pending litigation pursuant to §551.071, Texas Government Code;

Reconvene in Public Session at 12:20 p.m.;

Chairman Tough announced that it would not be necessary to take action at this time on any matters discussed in Executive Session.

ADMINISTRATIVE REPORTS:

Community Services: Due to time constraints, John Powers asked the Board to refer to a handout report.

Community Policing: Due to time constraints, Marian Leck asked the Board to refer to a handout report.

The Woodlands Fire Department: No report was given.

The Woodlands Convention & Visitors Bureau: No report was given.

Handout material is attached hereto as Exhibit "F".

DISCUSS FUTURE AGENDA/ANNOUNCEMENTS:

Consideration of items to be placed on the agenda for next month's meeting:

President Norrell informed the Board that two items would be placed on the June 22, 2011 regular Board meeting agenda:

- Update on the San Jacinto surface water project
- Presentation by Fire Chief Alan Benson on the 4th of July fireworks

Board announcements:

- Treasurer Robb notified the Chair that he would be absent for the June 22, 2011 regular Board meeting.

Public comment; and

- None

Adjourn

As there was no further business to discuss, Chairman Tough called for a motion and second to adjourn the meeting at 12:22 p.m.

MOTION: Motion by Treasurer Robb; second by Secretary Hunter

VOTE: **Ayes:** Chairman Tough
 Vice Chairman Matthews
 Secretary Hunter
 Treasurer Robb
 Director Blair
 Director Campbell
 Director Hausman

Nays: None

Abstentions: None

Absent: None

ACTION: Motion passed unanimously (7-0).

(SEAL)




Claude Hunter
Secretary, Board of Directors

EXHIBIT OMISSIONS*

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

EXHIBIT "D"

EXHIBIT "E"

EXHIBIT "F"

***To view Exhibits, please contact the Records Management Analyst at 281-210-3800.**